

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

NOVEMBER 19, 2014

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mrs. Perez – President
Mr. Dangler - Vice President
Mrs. George

Mr. Grant
Dr. Critelli
Mr. Zambrano

Mr. Parnell
Mr. Menkin
Mr. Covin

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **Amerigo A. Anastasia School**, **Mitty Hurtado-Velazquez** and **Omaree Walker** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D – E-5).

Ayes (9), Nays (0), Absent (0)

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of October 14, 2014
- Executive Session minutes of October 14, 2014
- Regular Meeting minutes of October 15, 2014

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY15 SEPTEMBER AND FY15 OCTOBER TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. SECRETARY'S REPORT (continued)

1. BUDGET TRANSFER REPORTS – FY15 SEPTEMBER AND FY15 OCTOBER TRANSFERS (continued)

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 September and FY15 October Transfers as listed be approved for the months ending September 30, 2014 and October 31, 2014.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 19, 2014

2. BOARD SECRETARY'S REPORTS – SEPTEMBER 30, 2014 AND OCTOBER 31, 2014

That the Board approve the Board Secretary's Report for the months ending September 30, 2014 and October 31, 2014 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval)..

3. REPORTS OF THE TREASURER – SEPTEMBER 30, 2014 AND OCTOBER 31, 2014

That the Board approve the Report of the Treasurer for the months ending September 30, 2014 and October 31, 2014 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the September 30, 2014 and October 31, 2014 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of September 30 2014 and October 31, 2014 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 19, 2014

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (E-6).

Ayes (6), Nays (0), Abstain (3) Mr. Dangler, Dr. Critelli and Mr. Covin, Absent (0)

6. **BILLS AND CLAIMS – OCTOBER 15 - 31, 2014 AND NOVEMBER 1 – 19, 2014 FOR CHRIST THE KING, MICHELE CRITELLI, Ed.D., DONALD COVIN AND BILL DANGLER**

That the Board approve the October 15 – 31, 2014 and November 1 – 19, 2014 bills and claims for Christ the King, Michele Critelli, Ed.D., Donald Covin and Bill Dangler (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (E-7).

Ayes (7), Nays (0), Abstain (2) Mr. Grant and Mr. Menkin, Absent (0)

7. **BILLS AND CLAIMS – OCTOBER 15 - 31, 2014 AND NOVEMBER 1 – 19, 2014 FOR AVERY GRANT AND ALLAN MENKIN**

That the Board approve the October 15 – 31, 2014 and November 1 – 19, 2014 bills and claims for Avery Grant and Allan Menkin (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

E. SECRETARY'S REPORT (continued)

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E-8).

Ayes (7), Nays (0), Abstain (2) Mr. Zambrano and Mr. Parnell, Absent (0)

8. BILLS AND CLAIMS – OCTOBER 15 - 31, 2014 AND NOVEMBER 1 – 19, 2014 FOR JIM PARNELL AND ARMAND ZAMBRANO

That the Board approve the October 15 – 31, 2014 and November 1 – 19, 2014 bills and claims for Jim Parnell and Armand Zambrano (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (E-9 – 11).

Ayes (8), Nays (0), Abstain (1) Mr. Dangler, Absent (0)

9. BILLS AND CLAIMS – OCTOBER 15 – 31, 2014 AND NOVEMBER 1 – 19, 2014 EXCLUDING CHRIST THE KING, MICHELE CRITELLI, Ed.D., DONALD COVIN, BILL DANGLER, AVERY GRANT, ALLAN MENKIN, JIM PARNELL AND ARMAND ZAMBRANO

That the Board approve the October 15 – 31, 2014 and November 1 – 19, 2014 bills and claims excluding Christ the King, Michele Critelli, Ed.D., Donald Covin, Bill Dangler, Avery Grant, Allan Menkin, Jim Parnell and Armand Zambrano (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

10. RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – OCTOBER 31, 2014

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for October 31, 2014 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

11. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF OCTOBER 31, 2014

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of October 31, 2014 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of October 31, 2014)

| | AAA | GLC | GRE | MA | JMFECLC | LWC | TOTAL ELEM | MS | HS | TOTAL |
|---------------------|------------|------------|------------|------------|------------|------------|---------------|-------------|-------------|-------------|
| PreK | | | | 239 | 300 | 315 | 854 | | | 854 |
| Kdg | | 64 | | 103 | 125 | 126 | 418 | | | 418 |
| 1st | 95 | 147 | 107 | | | | 349 | | | 349 |
| 2nd | 130 | 176 | 124 | | | | 430 | | | 430 |
| 3rd | 109 | 166 | 119 | | | | 394 | | | 394 |
| 4th | 119 | 137 | 128 | | | | 384 | | | 384 |
| 5th | 95 | 145 | 98 | | | | 338 | | | 338 |
| 6th | | | | | | | 0 | 344 | | 344 |
| 7th | | | | | | | 0 | 354 | | 354 |
| 8th | | | | | | | 0 | 374 | | 374 |
| 9th | | | | | | | 0 | | 298 | 298 |
| 10th | | | | | | | 0 | | 347 | 347 |
| 11th | | | | | | | 0 | | 303 | 303 |
| 12th | | | | | | | 0 | | 274 | 274 |
| MCI | 19 | | | | | | 19 | 7 | 12 | 38 |
| MD | | | | | | | 0 | | | 0 |
| BD | | 11 | | | | | 11 | 12 | 28 | 51 |
| LD | 16 | 20 | 44 | | | | 80 | 10 | 17 | 107 |
| AUT | 16 | | 10 | | | | 26 | 11 | 2 | 39 |
| PD | | | | | 5 | 11 | 16 | | | 16 |
| OOD | 7 | 2 | 4 | | 1 | | 14 | 9 | 30 | 53 |
| Home Instruction | | | | | | | 0 | 1 | | 1 |
| TOTAL | 606 | 868 | 634 | 342 | 431 | 452 | 3333 | 1122 | 1311 | 5766 |

October 2013 Figures

| AAA | AWC | GRE | MA | WE | JMFECLC | LWC | MS | HS | TOTAL |
|-----|-----|-----|-----|-----|---------|-----|------|------|-------|
| 720 | 363 | 735 | 379 | 340 | 290 | 398 | 1046 | 1234 | 5505 |

F. SUPERINTENDENTS REPORT

1. STUDENT COUNCIL PRESIDENT'S REPORT

Jessica Rojas – Good evening Dr. Salvatore, members of the Board of Education, central office administration and Long Branch Public Schools community members. My name is Jessica Rojas, the Long Branch High School Student Council President. It gives me great pleasure to provide you with my monthly report. This month I had the opportunity to visit Amerigo A. Anastasia School and talk with the principal, Mr. Rodriguez, to become more familiar with the school.

Anastasia School is well known for cultivating positive attitude otherwise known as Positive Power into their everyday curriculum, as well as everyday lives. Positive Power is encouraged in not only the students but the staff and community members as well. Each month there is a different assembly promoting and encouraging the importance and benefits of it. As part of the Positive Power initiative, the Anastasia School is currently participating in the district wide food drive. They are helping to collect and distribute canned goods to families in need within the community.

At the Anastasia School, students are not only encouraged to participate within the community, but in the arts as well. They are introduced to the different art disciplines such as instrumental, singing, dance and more. Not only are they incorporated into the school day, but they are also available as extracurricular activities. The resources at the school such as the newly implemented tablets for grades 3 – 5 allow the students to further expand their knowledge on subjects such as math, reading and science. What is great about these tablets is they are not only benefitting them academically, but also showing them the basics of technology.

The positive buzz in the halls of the Amerigo A. Anastasia School is thrilling to see. The involvement of the staff and students is inspiring. They are a school that wants to help the community prepare the kids to be successful not only in the classroom but outside as well. The Anastasia School as well as the rest of the district is grateful for the school, resources and everything the Board of Education has offered. I would like to thank Dr. Salvatore, the Board of Education, principals and staff for giving the students in the Long Branch school district a “five star” experience every day. Go Green Wave!

2. SCHOOL PRESENTATION

The Amerigo A. Anastasia School talented theme will present “Global Awareness”. They will use the song “Love Train” as a means to portray the many things important to our students and students around the world such as love for all, peace for everyone, positive power at all times, follow anti-bullying rules and show consideration for everyone at all times.

F. SUPERINTENDENTS REPORT (continued)

3. RECOGNITION OF ACHIEVEMENTS

The following students were winners of the Veteran's Day Essay Contest for 2014 sponsored by the City of Long Branch. Each winner will receive a \$100.00 bond.

| | | | |
|-----------------------------|---|---------------------------|----------|
| High School - Leadership | - | VICTORIA CATTELONA | Grade 12 |
| Middle School -SCT | - | AISA FERATOVIC | Grade 7 |
| George L. Catrambone School | - | ANDRE CHATMAN | Grade 5 |

4. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS

| | |
|-------------------|-----------------------|
| Gabriela Villata | Sanders Yolander |
| Bridgette Furnari | Laura Ciavolino |
| Wanda Castle | Lauren Condone-Godsil |
| Theresa Careri | Anita Mitchell |
| Jill Careri | Jack Mandall |
| Frank Careri | Araxy Lopez |
| Dorothy Celestian | Stephanie Ging |
| Shameera Forehand | |

B) TEACHER OF THE MONTH – OCTOBER

CARLOS VILLACRES, Guidance Counselor, George L. Catrambone School, presented by Mrs. Perez

C) SUPPORT STAFF OF THE MONTH – OCTOBER

MATILDE ROMAN, Secretary, Audrey W. Clark School, presented by Mrs. Perez

G. GENERAL ITEMS

Comments from the Instruction and Program Committee Chair (APPENDIX O-1)

Mr. Covin – The committee reviewed the LinkIt Data Warehouse System. This system will allow our teachers to review and assess their classroom data which will help link towards the core common content standards. In the past every teacher had to grade papers which would take hours. Now they will be able to “bubble” the answer sheets, input the data and be able to get the correct answers quickly. We are very excited about this system. The system will be in place from Kindergarten to High School. We also reviewed the curriculum, some of which has to be re-written, revised and created. This is something that is done each year. We also discussed the gifted program and decided to look at the program in depth at our next meeting.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (1 – 2).

Ayes (9), Nays (0), Absent (0)

1. APPROVAL OF PARTICIPATION IN THE SUSTAINABLE JERSEY FOR SCHOOLS CERTIFICATION PROGRAM

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education, herein referred to as the “Board”, seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

WHEREAS, the Board and Superintendent of Schools seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost effective solutions, and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition; to integrate sustainability education into classroom learning and to support students in becoming leaders in making their schools healthier and more sustainable places, and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

WHEREAS, sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety and prosperity of our children, and

G. GENERAL ITEMS

1. APPROVAL OF PARTICIPATION IN THE SUSTAINABLE JERSEY FOR SCHOOLS CERTIFICATION PROGRAM (continued)

WHEREAS, the Board commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools, and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships, and

WHEREAS, the Board will encourage Green Teams at all district schools by providing networking and educational opportunities,

NOW THEREFORE BE IT RESOLVED that the Board agrees to participate in Sustainable Jersey for Schools, and it is the Board's intention to pursue certification for schools in the district

BE IT FURTHER RESOLVED, that we hereby appoint Ann Degnan, Facilities Manager, to be the district's liaison to Sustainable Jersey for Schools, and

BE IT FURTHER RESOLVED, we do hereby recognize the High School, Middle School, George L. Catrambone School, Amerigo A. Anastasia School, Gregory School, Lenna W. Conrow School, Joseph M. Ferraina Early Childhood Learning Center, Morris Avenue School and Audrey W. Clark School as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for School actions. We agree to complete district actions and to support the district's schools in completing their actions.

Peter E. Genovese III
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 19, 2014

Comments from the Operation and Management Committee Chair (APPENDIX O-2)

Mr. Zambrano – At the Operation and Management Committee meeting we discussed the grade breakdown of deploying the software devices consisting of Samsung tablets, Asus tablets, netbooks and laptops. With regard to the George L. Catrambone parking lot, we are waiting for the New Jersey DEP to make a decision on how the site is to be handled as the lot is being built. At the old High School, our architect (JBA) is scheduled to provide preliminary drawings in December with possible construction documents going out to bid in January. At the High School, the work continues on the retention system. This work is expected to be completed by December 24, 2014. In preparation for snow, pallets of bagged ice melt and road salt has been

G. GENERAL ITEMS (continued)

Comments from the Operation and Management Committee Chair (APPENDIX O-2)
(continued)

received. We have also purchased two new electric salt spreaders and we are replacing 4 snow blowers at the oldest locations. Dr. Salvatore discussed with the committee the re-opening of the Holy Trinity School in order to move 4 Pre-school classes to that building. Current enrollment at 540 Broadway exceeds 90 children and the facility is not designed for this. We also discussed the possibility of leasing Holy Trinity for FY16.

2. APPROVAL TO SUBMIT THE FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN REPORT TO THE COUNTY OFFICE

That the Board approve/ratify the submission of the Long Branch school district Form M-1 and "Comprehensive Maintenance Plan Report" to the New Jersey Department of Education, Monmouth County office.

Motion was made by Mr. Dangler, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (3 – 10).

Ayes (9), Nays (0), Absent (0)

3. ACCEPTANCE OF THE 2014 AUDIT

That the Board accept the 2014 audit as presented by David Kaplan of Wiss and Company.

Mr. Parnell – We received the audit report from Dave Kaplan of Wiss and Company last evening at the Finance Committee meeting. After extensive review there were no findings or recommendations. The Board received an unmodified opinion which is the highest rating a Board of Education can receive. I know I speak for everyone on this podium when I say thank you to our Business Administrator, Pete Genovese and his Assistant Business Administrator, Mrs. Valenti.

4. APPROVAL OF RECAPTURE TECHNOLOGIES TO MANAGE E-RATE SERVICES

That the Board approve Recapture Technologies for research, preparation, filing and administration of the E-rate process, plus telecommunications oversight for the 2015/2016 funding year at a total cost not to exceed \$36,000.

5. MONMOUTH UNIVERSITY POOL RENTAL

That the Board approve the agreement with Monmouth University for the use of its pool for the Long Branch High School swim team for the 2014-2015 season at a cost not to exceed \$14,836.00 plus a \$1,000.00 security deposit.

6. ESTABLISHMENT OF THE TERRY PAUL MEMORIAL SCHOLARSHIP

That the Board approve the establishment of the Terry Paul Memorial Scholarship. The scholarship will be awarded to a graduating senior, male or female, who participated in track and football for a male student and track and any other sport for a female student, National Honor Society Member and a 3.4 or better GPA. If an applicant does not meet this criteria the scholarship will be awarded to any 2 sport athlete that is a National Honor Society member.

G. GENERAL ITEMS (continued)

7. ESTABLISHMENT OF THE IRENE RITTER FOUNDATION SCHOLARSHIP

That the Board approve the establishment of the Irene Ritter Foundation Scholarship. This is a one-time \$5,000 award for a college bound male or female who is in good academic standing with a B average or better, good disciplinary standing, demonstrates financial need and has been active in the community.

8. GIFTS TO SCHOOLS

That the Board accept the following gifts to schools indicated:

Donated by:

| | | |
|---------------------------|---------|--|
| Green & White Association | \$1,000 | Divisional Sportsmanship Champion Banners |
| Green & White Association | \$ 600 | Vault Box Cover (Outdoor track) |

9. APPROVAL TO SUBMIT THE 2014-2015 PROGRESS TARGET ACTION PLANS

That the Board approve the submission of the 2014-2015 Progress Target Action Plans to the New Jersey Department of Education.

10. APPROVAL OF PARTNERSHIP AGREEMENT WITH BIG BROTHERS/BIG SISTERS

That the Board approve the Long Branch High School and Monmouth Medical Center Site Based Mentoring Program for Big Brothers Big Sisters of Monmouth County for the 2014-2015 school year, of which the school district will provide \$7,000 to partially fund this program. The objective is to provide one-to-one mentoring to at-risk youth to gain the confidence, skills and tools needed to graduate high school, enroll in college and enter the workforce.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

H. PERSONNEL ACTION

Comments from the Communications/Security Committee Chair (APPENDIX O-3)

Mr. Grant – The Community Brunch will be held on December 20, 2014 at 11:00 A.M. at the Gregory School. There will be entertainment, food and gifts will be given to all students who attend. Each school this year will conduct their own toy and food drive. More information will be available in the near future. The Long Branch Public Schools Spotlight was published for the first time this year. It provides a lot of information on our district. It will be published again but in the interim Channel 27 spotlights our teachers, staff members and community members. Please watch it to keep up on what is going on in the school system. The tree lighting will take place on December 4, 2014 on the campus between JMFELC and the Lenna Conrow School.

H. PERSONNEL ACTION (continued)

Mr. Grant asked Mrs. Perez to join him at the podium as they recognized Walter O'Neill, District Safety Liaison, for his quick response in dealing with an incident that occurred at 540 Broadway, ensuring the safety of students and staff.

Motion was made by Dr. Critelli, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (11 – 19).

Ayes (9), Nays (0), Absent (0)

11. RESOLUTION

That the Board approve the Resolution to suspend with pay Carlos Vega –
APPENDIX G.

12. CERTIFIED STAFF:

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

HEATHER O'NEILL*

Preschool Teacher
540 Broadway
BA, Step 1
\$48,801

Education: New Jersey City University

Certification: Teacher of Preschool through Grade 3

(Acct#:11-105-100-101-000-04-00) (UPC#:1387-04-PRESC-TEACHR)

Effective: December 1, 2014

JESSICA EMLEY*

Teacher of the Handicapped
Gregory School
BA, Step 1
\$48,801

Education: Monmouth University

Certification: Students with Disabilities, Preschool through Grade 3

(Acct#:15-212-100-101-000-07-00) (UPC#:0691-07-SEBDC-TEACHR)

Replaces: C. Oppito, resigned

Effective: November 20, 2014

ALLYSSA PLATTS*

Math
High School
MA, Step 1
\$52,801

Education: State University of New York

Certification: Mathematics

(Acct#:15-140-100-101-000-01-00)(UPC#:0081-01-MATHC-TEACHR)

Replaces: N. Yousseff, retired

Effective: November 20, 2014

H. **PERSONNEL ACTION (continued)**

12. **CERTIFIED STAFF (continued)**

SHAWN BROWN*

Health/PE
Middle School
BA, Step 1
\$48,801

Education: College of New Jersey
Certification: Health and Physical Education
Replaces: P. Segner (retired)
(Acct#:15-130-100-101-000-02-00) (UPC#:0258-02-PEHLT-TEACHR)
Effective Date: January 1, 2015

GREGORY PENTA*

Grade 2
Anastasia School
BA, Step 1
\$48,801

Education: Montclair State University
Certification: Health and Physical Education: P-3: Elementary
Replaces: A. Sirianni (resigned)
(Acct#:15-120-100-101-000-03-00) (UPC#:0398-03-TALTD-TEACHR)
Effective Date: November 20, 2014

13. **EMPLOYMENT OF 12 MONTH SECRETARIES - 2014-2015 SCHOOL YEAR**

That the Board approve the employment of the following named individuals as 12 month secretaries for the 2014-2015 school year effective: pending criminal history

YEIMI LABRUZZO*, at Pupil Personnel Services, at a salary of \$41,728.00, step 12, level 3. (Acct#:11-000-219-105-000-11-00)(UPC#:0888-11-OFPPS-SEC123)
Replaces: J. VanPelt, retired

TIFFANY RAWLS-DILL*, at Pupil Personnel Services, at a salary of \$41,728.00, step 12, level 3 (Acct#:11-000-219-105-000-11-00) (UPC#: 0886-11-OFPPS-SEC123) Replaces: K. Maldonado, reassigned

MILAGROS CRESPO*, at Pupil Personnel Services, at a salary of \$41,728.00, step 12, level 3 (Acct#:11-000-219-105-000-11-00) (UPC#:0885-11-OFPPS-SEC123) effective: November 20, 2014: replaces: S. Sharp, retired

14. **EMPLOYMENT OF INSTRUCTIONAL ASSISTANT FOR THE 2014-2015 SCHOOL YEAR:**

That the Board approve the employment of the following named individual as an instructional assistants for the 2014-2015 school year:

FELICIA WINSLOW*, Audrey W. Clark School, at a salary of \$14.30/hr.+\$250. BA, pro rated \$18,081 effective: Pending criminal history (Acct#:15-209-100-106-000-06-00) (UPC#:1319-06-SEBDC-PARAPF)

H. **PERSONNEL ACTION (continued)**

15. **EMPLOYMENT OF PART-TIME INSTRUCTIONAL ASSISTANT FOR THE 2014-2015 SCHOOL YEAR:**

That the Board approve the employment of the following named individuals as part time instructional assistant for the 2014-2015 school year:

JAMIL PITTS*, Anastasia School, at a salary of \$14.30/hr.+250.00 BA, effective 11/20/14 (Acct#:11-000-217-100-000-03-00) (UPC#:0456-03-SELDI-PARAPF)

16. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individuals:

CATHY GIBSON, George L. Catrambone School secretary, effective January 1, 2015. Mrs. Gibson has a total of 28 years and 3 months of service.

PAMELA SEGNER, Middle School teacher, effective December 31, 2014. Ms. Segner has a total of 35 years and 9 months of service.

17. **RESIGNATION – CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

FELIX FLAVIEN, High School teacher, effective January 2, 2015.

CARLY OPPITO, Gregory School teacher, effective December 7, 2014 or sooner if a suitable replacement is found.

CHRISTIAN PEREZ, Audrey W. Clark School instructional assistant, effective November 7, 2014.

LISA ROLAND SMOLENYAK, Instructional Assistant, effective November 21, 2014.

LINDA SCHWEITZER, part-time bus aide, effective December 19, 2014.

18. **RESIGNATION – STIPEND POSITION**

That the Board accept the resignation of the following individual:

LOIS ALSTON, Middle School mathematics head teacher, effective October 31, 2014.

19. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2014-2015 school year:

DISTRICT

Black Seal Boiler License

\$550.00

Genaro Benitez, Charles Dukes, Rodolfo Itzol, Jr., Kenneth Laureano, Werner Montenegro, Richard Morgan, Ismael Navarro

Building Security for Mischief Night and Halloween

\$15.00/hr.

Kamilah Bergman, Dorothy Bowles, Alfred Burrell, Cesare Iengo
Brenda Itzol, Terrence King, Lenor Langan, Joseph Lebron,
Alberto Moreno, Cynthia Murphy, Jack Stovall, and James Sweeney
For Mischief Night only: Robert Stout, Charles Widdis

H. **PERSONNEL ACTION (continued)**

19. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR (continued)**

DISTRICT (continued)

Home Instruction \$28.84/hr.

Jose Melendez, Tarik Morrison, Meredith Riddle, Joanne Rohrman,
A. Holly Rozza

Equipment Operators: Snow Removal \$25.00/hr.

Cesare Iengo, Kristopher Parker, Robert Stout, Jack Stovall,

MIDDLE SCHOOL

Building Security \$15/hr.

Barbara Greeley, Peter Spina

Grade 8 Activities Advisor \$900

Howard Whitmore

Head Teacher – Mathematics \$3,950

Erika Tusi

Homework Club \$24.21/hr.

Margaret Barton, Matthew Bufano, Nicole Carroll, Catherine Delia, Mary Henderson,
Christine Manzella, Joseph Maratta, Denise Schulz-Nick, Cheryl Stavola, Holly
Terraciano, Jamie Lynn Bazylo

Substitute Lunchroom Monitor \$21.36/session

Maureen Alexander

6th Period \$4,500

Nicole Carroll

GEORGE L. CATRAMBONE SCHOOL

Substitute Breakfast Monitor Jose Melendez \$13.08/session

Substitute Lunchroom Monitor Jose Melendez \$21.36/session

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (20 – 21).

Ayes (8), Absent (0), Abstain (1) Mrs. Perez, Absent (0)

20. **COACHING/ATHLETIC STIPENDS: WINTER 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the following winter coaching/athletic stipend positions for the 2014-2015 school year:

HIGH SCHOOL

B/G Swimming Asst. Coach William Lisa Jr. Step 6 \$2,856

FR Wrestling Head Coach Douglas Cornell Step 6 \$3,496

FR Basketball Head Coach Nemeil Navarro Step 6 \$3,496

Wrestling Asst. Coach Daniel Lopes VOLUNTEER

H. **PERSONNEL ACTION (continued)**

21. **ELEMENTARY MINI-CLINICS: 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the following elementary mini-clinic advisors for the 2014-2015 school year:

FALL: December 2014

\$1,110/season

Cheering/Dance Advisors

Brenda Itzol

Jessica Rodriguez

Track Advisors

Suraya Kornegay

Jack Stovall

Wrestling Advisors

John Jasio

Tarik Morrison

WINTER 1: January 2015

\$1,110/season

Baseball Advisors

Jose Melendez

James Reilly

Field Hockey Advisors

Gina Keagle

Elisa Perez

Softball Advisors

Laura Bland

Samantha Gallo

WINTER 2: February-March 2015

\$1,110/season

Soccer (Boys) Advisors

Brian Howell

Jeremy Martin

Soccer (Girls) Advisors

Katherine Gooch

Jessica Wegelin

Volleyball (Boys) Advisors

Brenda Itzol

Nemeil Navarro

Volleyball (Girls) Advisors

Edna Newman

Cari Rock

SPRING: April 2015

\$1,110/season

Basketball (Boys) Advisors

Tarik Morrison

Joseph Whelan

Basketball (Girls) Advisors

Katherine Gooch

Elisa Perez

H. PERSONNEL ACTION (continued)

Motion was made by Mr. Menkin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (22 – 40).

Ayes (9), Nays (0), Absent (0)

22. FAMILY/MEDICAL LEAVE OF ABSENCES

That the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX H).

23. ATTENDANCE AT CONFERENCES / MEETINGS

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (APPENDIX I).

24. CHANGE OF TRAINING LEVEL

That the Board approve a change of training level for the following individual effective December 1, 2014:

PATRICIA CAULFIELD, Anastasia School teacher, to move from BA to BA +30 on the teacher's salary guide.

25. STAFF TRANSFERS

That the Board approve the following staff transfers for the 2014 - 2015 school year as listed on (APPENDIX J).

26. SUBSTITUTE TEACHERS

That the Board approve the following substitute teachers:

| | |
|-----------------|-------------------|
| Roger Brooks | Ronald Gallagher |
| Jason Roche | Raquel Rosa |
| Ruth Velasquez | Danielle Spinelli |
| Nicolas Simmons | Frederick Reeves |
| Joanna Roberts | Kathleen Scott |

27. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

That the Board approve the following substitute instructional assistants:

| | |
|-----------------|-----------------|
| Soledad Navarro | David Keller |
| Angela Alcott | Linda Hennessey |
| Jenifer Shoats | Joanne DiMero |

28. SUBSTITUTE CORRIDOR AIDES

That the Board approve the following substitute corridor aides:

| | |
|------------------|--------------------------------|
| Renee Brouwer | Raphael Gomes de Sousa e Silva |
| Thomas McGlennon | |

29. SUBSTITUTE ATHLETIC TRAINER

That the Board approve the following substitute Athletic Trainer:

John Merris

H. **PERSONNEL ACTION (continued)**

30. **STUDENT TEACHER/INTERN PLACEMENT**

That the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

| <u>Monmouth University</u> | <u>Spring 2015</u> | <u>Jan. – May 2015</u> |
|--|---------------------------|-------------------------------|
| Alexandra Baca | GLC | Michelle Abner/Phys Ed. |
| Gerard DiNola | AAA | Marcus Rodriguez/ Advisor |
| Gerard DiNola | High School | Hema Solanki/Counselor |
| Amanda Gilsey | Middle School | Jeremy Martin/Counselor |
| Jennifer Young | High School | Joe Palumbo/Counselor |
| Alexa Freguletti | High School | Tristan Fleck/History |
| Alexa Freguletti | High School | Jennifer Santana/History |
| Mariola Cieloch | LWC | Tammy Suzlbach /Pre K |
| Mariola Cieloch | JMF | Bonnie Tedeschi /Pre K |
| Nermin Mansour | High School | Christine Wegert/Counselor |
| Stevyn Norkus | Middle School | Maureen Lovato /Phys Ed. |
| Margaret Smith | High School | Kelly Weggett/ ESL History |
| <u>New Jersey City University</u> | <u>Spring 2015</u> | <u>Jan. – May 2015</u> |
| Yuri Williamson | LWC | Susan Tomaini/PreK |

31. **APPROVAL TO CHARGE SALARIES TO IDEA FOR FY2014**

That the Board ratify the allocation of federal salaries to be charged to IDEA for FY2014 as listed on **APPENDIX K**.

I. **STUDENT ACTION**

32. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute (**APPENDIX L**).

33. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX M** and made part of the permanent minutes upon Board approval).

34. **APPROVAL OF THERAPY DOG VISITATIONS AT THE ANASTASIA AND GREGORY SCHOOLS FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve a recommendation by the Child Study Team for therapy dog visitations to the Amerigo A. Anastasia and Gregory Schools. Last year, the weekly or biweekly visits to the special classes for children with autism and cognitive impairments greatly benefited from the therapy dogs. There was an overall increase in socialization as well as verbal skills with all of the students involved in the program. There is no fee for this service.

35. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX N**.

I. **STUDENT ACTION (continued)**

36. **PLACEMENT OF ATYPICAL TUITION-IN STUDENTS FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the placement of the following tuition-in students to our district for the 2014-2015 school year:

FROM: MONMOUTH REGIONAL HIGH SCHOOL

Student: ID #1476240169
Placement: Long Branch High School
(Special Class/MCI)
Tuition: \$13,868.81
Effective Dates: 10/1/14 – 6/19/15

FROM: MONMOUTH REGIONAL HIGH SCHOOL

Student: ID #1824559536
Placement: Long Branch High School
(Special Class/MCI)
Tuition: \$13,550.07
Effective Dates: 11/14/14 – 6/19/15

37. **APPROVAL OF CONTRACTED SERVICES FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve a recommendation for contracted services provided by the Delta-T Group, an agency that provides professionals in Human Services, Nursing, and Educational fields for long and short term needs, for the 2014-2015 school year. The following professionals are on an as needed basis:

| | |
|----------------------|---------------------|
| ABA Therapist | \$30.00/Hour |
| ABA Aid | \$22.00/Hour |
| RN | \$41.75/Hour |
| LPN | \$33.00/Hour |
| PT, OT, SLP | \$85.00/Hour |
| COTA | \$55.00/Hour |
| School Social Worker | \$34.00/Hour |
| Home Instructor | \$40.00/Hour |
| LDTC Evaluations | \$400.00/Evaluation |

38. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve the placement of, and provide transportation for the 2014-2015 school year for the following students:

CPC/HIGH POINT ELEMENTARY SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$63,000.00/Student/Year
Transportation
Effective Dates: 10/20/14 – 6/19/15

ID #2396106620, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation due to the student's continued behavioral and emotional concerns.

I. **STUDENT ACTION (continued)**

38. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS (continued)**

OAKWOOD SCHOOL
TINTON FALLS, NEW JERSEY

Tuition: \$49,887.00/Student/Year
Transportation
Effective Dates: 10/22/14 – 6/19/15

ID #8144527619, classified as Eligible for Special Education and Related Services.
NOTE: A Child Study Team recommendation due to the student's continued behavioral and emotional concerns.

MOESC/45-DAY ALTERNATE INTERIM PROGRAM
TINTON FALLS, NEW JERSEY

Tuition: \$225.00/Student/Day
Effective Date: 10/22/14

ID #3806100791, classified as Eligible for Special Education and Related Services.
NOTE: The student resides in a Neptune foster care home and attends Neptune High School. The Neptune and Long Branch Child Study Teams have recommended the 45-day Alternate Interim Program due to behavioral concerns. Upon completion of program Neptune will re-consider placement.

39. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the termination, and discontinue transportation for the 2014-2015 school year for the following student:

BANCROFT SCHOOL
HADDONFIELD, NEW JERSEY

Tuition: \$50,727.60/Student/Year
Extraordinary Services: \$31,680.00/Year
Effective Date: 11/10/14

ID #2694073158, classified as Eligible for Special Education and Related Services.
NOTE: Termination was requested by the Child Study Team after an exhaustive search to locate and substantiate the mother's residency in our district.

40. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

October 15, 2014

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Sabrina Sheeran, Joseph M. Ferraina Early Childhood Learning Center teacher from December 20, 2014 to January 20, 2015. This should have read from October 17, 2014 to October 31, 2014.

40. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

October 15, 2014 (continued)

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Sabrina Sheeran, Joseph M. Ferraina Early Childhood Learning Center teacher from January 21, 2015, 2015 to April 2, 2015. This should have read from November 3, 2014 to January 5, 2015.

Constance Fort, Lenna W. Conrow School nurse, from September 2, 2014 to June 30, 2015. This should have read Family/Medical leave of absence using sick days from September 2, 2014 to September 15, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

Constance Fort, Lenna W. Conrow School nurse, from September 16, 2014 to October 2, 2014 using paid days.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Constance Fort, Lenna W. Conrow School nurse from October 3, 2014 to June 30, 2015. This should have read Family/Medical leave of absence without pay from October 3, 2014 to June 30, 2015.

August 27, 2014

MENTOR/MENTEE STIPENDS FOR THE 2014-2015 SCHOOL YEAR - \$550/yr

Eileen Ray, Fiona McKeon and Majani Morgan are not paid mentors.

July 23, 2014

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

Wanda Jetter, George L. Catrambone instructional assistant, effective September 15, 2014. This should have read November 17, 2014.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Mrs. Perez addressed Mr. Menkin – On behalf of this Board of Education and Dr. Salvatore, I would like to acknowledge what a reliable and conscientious Board member you have been. In spite of the fact that you commute daily to New York City and get back in to town late in the day, your attendance at Board meetings and evening workshop meetings has been exemplary. Your participation at our meetings has been thoughtful and your interaction with each of us has always been respectful. Thank you for your dedication, consistency and even temperedness.

Mrs. Perez presented Mr. Menkin with a token of appreciation from the Board.

Mr. Menkin – Thank you. My run has come to an end. Thank you for all of your support. I want to thank all of the employees of the district for their hard work and dedication. I also want to thank my fellow Board members for their patience and support as I learned what it took to become a good Board member. I want to thank Jim Parnell for all he did for us during the election. Most importantly I want to thank my family because without their support none of this would have been possible. Over the past 3 years, all of my decisions and votes were with the

employees and students in mind. I may not have achieved all of my goals but I feel like I have knocked down some walls and barriers that were in place. What I have learned over the past 3 years has made me a better man. When I first joined the Board we weren't friends but we always worked together and respected each other's opinions. Tonight I can leave here and call each of you my friend.

Mr. Menkin acknowledged each one of the Central Office administrators individually for their knowledge, dedication and support of the students of Long Branch.

Dr. Salvatore – Thank you for your 3 years of service. We appreciate the time you have put in.

Mrs. Perez – On behalf of the Board I would like to congratulate Michele Critelli who successfully defended her dissertation last weekend and has been awarded the title of Doctor.

K ADJOURNMENT – 7:56 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Menkin and carried by roll call vote that the Board adjourn the meeting at 7:56 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **CARLOS VEGA**, Morris Avenue School safe school environment person, with pay, effective October 29, 2014 pending the outcome of an investigation by local authorities and the school district.

Peter E. Genovese, III
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 19, 2014

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

SAMUEL BREWER, maintenance worker, effective November 3, 2014.

CHRISTINE CARDUCCI, Pupil Personnel Services social worker, effective October 20, 2014.

GABRIELA DEMPSEY, High School teacher, effective November 17, 2014.

MARIA CONCETTA DAVI-DONNELLY, Middle School teacher, effective November 11, 2014.

MICHELE MAURIELLO-FIORE, Lenna W. Conrow School teacher, effective October 20, 2014.

CATHY GIBSON, George L. Catrambone School 12-month secretary, effective December 1, 2014.

WANDA JETTER, George L. Catrambone instructional assistant, effective November 17, 2014.

SEAN KELLY, Joseph M. Ferraina Early Childhood Learning Center teacher, effective November 1, 2014.

DEBORAH KERR, Audrey W. Clark School and George L. Catrambone School nurse, effective December 1, 2014.

BARBARA LAGOWSKI, High School instructional assistant, effective October 7, 2014.

LINDA SEARLES-STONE, Morris Avenue School social worker, effective October 27, 2014.

LAURIE DALTON, High School instructional assistant, effective December 1, 2014.

LOUISE BERRYHILL, Middle School secretary, effective December 1, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

MELISSA BRYANT, Gregory School teacher, from February 18, 2015 to March 3, 2015.

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from November 10, 2014 to January 12, 2015.

CARLY KOMOROWSKI, Audrey W. Clark School teacher, from March 30, 2015 to June 19, 2015.

SEAN KELLY, Joseph M. Ferraina Early Childhood Learning Center teacher, from October 27, 2014 to October 31, 2014.

BARBARA LAGOWSKI, High School instructional assistant, from September 29, 2014 to October 7, 2014.

JOHN O'SHEA, Middle School teacher, from November 10, 2014 to November 26, 2014.

MELINDA RODRIGUEZ, Amerigo A. Anastasia School teacher, from January 5, 2015 to February 11, 2015.

STACY SIMMS, Gregory School media specialist, from November 10, 2014 to February 3, 2015.

ERICA SOTO, Amerigo A. Anastasia School teacher, from December 1, 2014 to December 9, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS (continued)

DONNA CLAY, George L. Catrambone School teacher, from November 3, 2014 to November 14, 2014.

KATHLEEN FITZGERALD, Amerigo A. Anastasia School teacher, from January 5, 2015 to January 27, 2015.

MARK STEINBRICK, Midde School guidance counselor, from November 24, 2014 to December 5, 2014.

MILAGRITOS FERRAINA-TURNER, Lenna W. Conrow School instructional assistant, from December 11, 2014 to February 4, 2015.

RENEE DIALLO, Middle School teacher, from November 6, 2014 to January 5, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from January 13, 2015 to January 28, 2015.

SEAN KELLY, Joseph M. Ferraina Early Childhood Learning Center teacher, from October 8, 2014 to October 14, 2014.

ROMINA LUJAN, Lenna W. Conrow School instructional assistant, from November 24, 2014 to December 2, 2014.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify a family/medical leave of absence without pay for the following named individuals:

MELISSA BRYANT, Gregory School teacher, from March 4, 2015 to April 14, 2015.

CHARLETTA FRIDAY, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from January 29, 2015 to February 20, 2015.

SEAN KELLY, Joseph M. Ferraina Early Childhood Learning Center teacher, from October 15, 2014 to October 17, 2014.

MELINDA RODRIGUEZ, Amerigo A. Anastasia School teacher, from February 12, 2015 to April 14, 2015.

STACY SIMMS, Gregory School media specialist, from February 4, 2015 to June 19, 2015.

ERICA SOTO, Amerigo A. Anastasia School teacher, from December 10, 2014 to June 19, 2015.

KATHLEEN FITZGERALD, Amerigo A. Anastasia School teacher, from January 28, 2015 to January 28, 2015 to June 19, 2015.

MILAGRITOS FERRAINA-TURNER, Lenna W. Conrow School instructional assistant, from February 5, 2015 to June 19, 2015.

EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITH PAY

That the Board approve/ratify an extension of family/medical leave of absence with pay for:

CATHY GIBSON, George L. Catrambone School 12-month secretary, from September 15, 2014 to November 26, 2014.

WANDA JETTER, George L. Catrambone instructional assistant, from September 4, 2014 to November 14, 2014.

DEBORAH KERR, Audrey W. Clark School and George L. Catrambone School nurse, from October 27, 2014 to November 26, 2014.

CONFERENCES

APPENDIX I

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

BRIAN DORGAN

\$169.00

Pupil Personnel Services Supervisor, to attend the Legally Compliant IEP's and Holding Compliant IEP Meetings sponsored by the Foundation for Educational Administration to be held at the FEA Conference Center in Monroe Township, NJ on March 9, 2015 (Acct# 11-000-219-592-312-11-44).

CHANTAL GUDZAK

\$177.00

Head Teacher, to attend the Hot Issues in School Law workshop sponsored by the Foundation for Educational Administration to be held at FEA Conference Center in Monroe Township, NJ on January 6, 2015 (Acct# 11-00-230-585-390-12-44).

ELIZABETH KAEI

\$242.00

George L. Catrambone School teacher, to attend the 2015 Conference for Kindergarten Teachers sponsored by Staff Development for Educators to be held in Atlantic City, New Jersey on February 23, 2015. (Acct# 15-000-223-500-390-09-44).

KELLY MCOMBER

\$199.00

Communications Supervisor, to attend the Social Media Marketing Conference sponsored by Skill Path to be held at the Holiday Inn in Cherry Hill, New Jersey on January 23, 2015 (Acct# 11-000-230-890-304-12-00).

MAUREEN ROBINSON

\$181.00

School Psychologist, to attend the New Jersey Association of School Psychologists Winter Conference sponsored by New Jersey Association of School Psychologists to be held at the Holiday Inn in East Windsor, NJ on December 12, 2014 (Acct# 20-251-200-300-251-20-02).

AMY SKALECKI

\$152.00

Middle School teacher, to attend the Theatre Day for Teachers sponsored by Montclair State University to be held at Montclair State University on January 16, 2015. (Acct# 15-000-223-500-162-02-44).

2014-2015 TRANSFERS

| Last Name | First Name | 2013-2014 School | 2013-2014 Position | 2014-2015 School | 2014-2015 Position |
|-------------|--------------|---------------------|-------------------------|-------------------------|-------------------------|
| Becker | Gail | Morris Avenue | PIRT Team | Morris Ave/Holy Trinity | PIRT Team |
| Bland | Wendy-Nicole | 540 Broadway | Instructional Assistant | Holy Trinity | Instructional Assistant |
| Coyle | Shannon | 540 Broadway | Teacher | Holy Trinity | Teacher |
| Defillipo | Adrianna | 540 Broadway | Instructional Assistant | Holy Trinity | Instructional Assistant |
| Dekle | Dawanda | Amerigo A Anastasia | Instructional Assistant | Lenna W Conrow | Instructional Assistant |
| Grandinetti | Rita | 540 Broadway | Instructional Assistant | Holy Trinity | Instructional Assistant |
| Howell | Nicole | JMF ECLC | Teacher | JMF ECLC/Gregory | Teacher |
| Kelly | Sean | 540 Broadway | Teacher | Holy Trinity | Teacher |
| Maldonado | Kathy | PPS | Secretary | George L Catrambone | Secretary |
| McNerney | Susan | Lenna W Conrow | Instructional Assistant | Amerigo A Anastasia | Instructional Assistant |
| Vargas | Kelly | LWC/JMF ECLC | Teacher | George L Catrambone | Teacher |
| Weglin | Jessica | 540 Broadway | Teacher | Holy Trinity | Teacher |

APPENDIX J

Response to Intervention After School Tutorial Teachers

\$24.21/hr.

Monica Avaria (MOR)
Michelle Clary (AWC)
Hanna Greenwood-Goodell (WE)
Maria Manzo (AWC)
Edna Newman (GRE)
Carly Oppito (GRE)
Maria Panizzi (AAA)
Mary Henderson
Kim Hyde
Juanita Southerland

Study Island After School Program Advisors/Tutors

\$24.21/hr.

Pauline Cieri (AAA)

DISTRICT TRAINING

\$25.24/hr.

Aligning Practices with the Grades 3 – 5 Reading Standards

Meredith Fleming
Deirdre Murray

James Harper

**Aligning Practices with the Grades K - 2 Reading Standards; Differentiating with
Everyday Mathematics – Kindergarten; Managing Challenging Behaviors – Grade K – 2;
Response to Intervention Grades K – 2;**

Linda Bennett

Differentiating with Everyday Mathematics – Grades 3 – 5

Deirdre Murray

Managing Challenging Behaviors – Grade 3 – 5

Marina Basile

Meredith Sinnett

McRel Teacher Evaluation System: Standards, Artifacts & PDP

Marina Basile

Linda Bennett

APPROVAL TO CHARGE SALARIES TO IDEA FOR FY2014

APPENDIX K

DISTRICT TRAINING (continued)

\$25.24/hr.

Response to Intervention Grades 3 – 5

Marina Basile
Megan Farrel

Pauline Cieri

Sheltered English Instruction

Juanita Southerland

Writing Instruction and the Common Core K – 2; Kindergarten ELA Refresher – Treasures & Guided Reading

Linda Bennett

Carli Perez

Home Instruction

\$28.84/hr.

Monica Avaria
Rosemary Dougherty
Sandra Hage
Salome Monteiro
Bentley Odom, Jr.
Edna Newman

Mary Jo Briscione
Tristen Fleck
Kim Hyde
Michaeline Odom
Lynn Phillips
Richard Garlipp Jr.

Monthly HIB Report

Reporting Period- October 15, 2014 – November 17, 2014

Summary

Total: Six (6) HIB investigations, five (5) confirmed as HIB.

Audrey W. Clark School

Two (2) investigations, two (2) confirmed

Gregory School

One (1) investigation, one (1) confirmed

High School

Three (3) investigations, two (2) confirmed

All other schools had no HIB cases to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 1069892339, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 10/13/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 1535670455, non-classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 10/02/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 2174125081, non-classified student

NOTE: Administration request due to a pending drug and alcohol clearance.

ID# 1645038732, non-classified student

NOTE: Administration request due to a 10 day suspension.

ID# 4959151637, non-classified student

NOTE: Administration request due to a 10 day suspension.

ID# 7340306024, non-classified student

NOTE: Administration request due to a 10 day suspension.

ID# 3040511534, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 10/23/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 1468743304, classified student

NOTE: Student was admitted to Trinitas Regional Crisis Intervention Unit on 10/21/14. The Union County Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$60.00/hour for 10 hours per week.

ID# 4785636034, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 11/3/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 5283988592, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 11/17/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 50492244557, classified student

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 11/17/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

APPENDIX N

PLACEMENT OF STUDENTS ON HOME INSTRUCTION (continued)

ID# 2504395092, non-classified student

NOTE: Administration request due to a pending drug and alcohol clearance.

ID# 8623152047

NOTE: Administration request due to pending child study team evaluations.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 1069892339, non-classified student

NOTE: Student has received medical clearance to return back to school.

ID# 1535670455, non-classified student

NOTE: Student has received medical clearance to return back to school.

ID# 1645038732, non-classified student

NOTE: Student completed the 10-day suspension.

ID# 4959151637, non-classified student

NOTE: Student completed the 10-day suspension.

ID# 7340306024, non-classified student

NOTE: Student completed the 10-day suspension.

ID# 3040511534, classified student

NOTE: Student has received medical clearance to return back to school.

ID# 2264690103, non-classified student

NOTE: Student has received medical clearance to return back to school.

ID# 5697839457, classified student

NOTE: Student has received medical clearance to return back to school.

ID# 8049208734, non-classified student

NOTE: Student completed the 10-day suspension.

INSTRUCTION AND PROGRAMS COMMITTEE
WEDNESDAY, NOVEMBER 12, 2014 – 5:00 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

COMMITTEE MEMBERS:

Donald Covin, Chair
Michelle Critelli, Ed.D.
Avery Grant
Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman
Roberta Freeman

MINUTES

1. Navigating LinkIt!

Dr. Salvatore provided the committee with an overview of the LinkIt data warehousing system. This system provides online benchmark assessments in core content areas. It also stores all student assessment data from local measures to state standardized assessments. The system is easy to navigate and includes instructional videos for users. The district will use the system to hold student data from prekindergarten through high school. Over time, all assessments used in the district will be uploaded in the LinkIt system.

2. Curriculum Revisions/Updates/Creation

Mrs. Freeman presented the curriculum audit findings submitted by the district supervisors. The attached list are curricula that will be updated during the 2014-2015 school year.

3. Questions

At Mr. Covin's request the committee will discuss the Gifted Program at all levels at the next scheduled Instruction and Program Committee meeting.

Goal of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

OPERATION AND MANAGEMENT COMMITTEE
WEDNESDAY, NOVEMBER 12, 2014 – 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Bill Dangler
Allan Menkin - absent
Jim Parnell

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Peter E. Genovese III
Ann C. Degnan
Chris Dringus

TECHNOLOGY

We have identified specific devices per grade levels to allow for a more structured way of deploying software. The breakdown is as follows:

- Pre-K 3 & 4 : Kurio Tablets (android Based)
- K - 2nd Grade : Samsung Tablets (Android Based)
- 3rd - 5th Grade : Asus Tablets (Windows Based)
- 6th - 8th Grade : Netbooks (Windows Based)
- 9th - 12th Grade : Laptops (Windows Based)

Currently our 3 preschools are not equipped with wireless throughout the building and initial research found that the cost will be \$191,000. We have a couple alternate plans on the table but all of them require a large fee. This is a priority however we feel at this time not as important as other priorities that have been set for the district.

E-Rate funding, which we use extensively on projects and tried to take advantage of for our wireless implementation, has once again been denied for our funding level. USAC has released preliminary information that funding rules and regulations will change for 2015.

Our virtual server and storage farm has grown as several physical servers have been replaced and assumed into the virtual environment. This continues to show great results and money savings for the district.

We have taken advantage of equipment purchased by the state at the GLC School and moved our offsite backups to that location utilizing a larger bandwidth to decrease the time and resources it takes to run nightly data backups.

FACILITIES

➤ Update on GLC Parking Lot

Mr. Genovese provided a tentative schedule to go out to bid. Mr. Genovese and Mrs. Degnan met with the engineer to review the specifications. We are waiting for New Jersey DEP to issue a decision on how the site should be handled as the lot is built.

➤ Old HS Update

The architects JBA Architects are on schedule to provide us preliminary drawings in December to review, in order to complete the Construction Documents for bidding in early January..

➤ HS Track Drainage

The work continues on the Retention system. The roads next to the construction area will have to be closed periodically as the crane is move around the site. The work on the detention area is expected to be completed by December 24. Next spring, the first track lane will be replaced as well as the beach volleyball equipment.

➤ Energy Savings

We reviewed the winter electric bills for the past three years. Reports from Ecap, which is the software the district uses to track the bills and utility use, show that in the first year of the energy program we saved approx. 900KWH. In the second year we saved approx. 560 KWH. We then reviewed reports that showed unit costs and weather tracking and how those factors affects the overall costs.

➤ Preparation for Snow Events

We received 19 pallets of bagged ice melt, we also received three tandems of bulk road salt this week and purchase two new electric salt spreaders. Finally, we are replacing 4 snow blowers at the oldest locations

DISCUSSION

Dr. Salvatore discussed with the committee the re-opening of Holy Trinity in order to move 4 Pre-school classrooms to that facility. Current enrollment at 540 Broadway exceeds 130 children which this facility is not designed for. As an additional topic, the committee recognized the need for the possible lease of Holy Trinity for FY16.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

COMMUNICATIONS COMMITTEE
TUESDAY, NOVEMBER 11, 2014 – 5:00 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS:

Avery Grant, Chairperson
Mary George
Michele Critelli, Ed.D.
Donald Covin

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman

1. Community Brunch

On December 20, 2014 at 11:00 A.M. the District will be hosting its annual community brunch at the Gregory Elementary School. Entertainment, food and gifts will be presented to children who attend.

2. Faculty/Staff Recognition

A note of commendation will be presented by this committee chair person to our Public Safety Liaison regarding his effort to protect our students.

3. Food and Toy Drives

The District has several food and toy drives in place for the holiday season. Each school will be identifying children who would benefit from food baskets, and would appreciate assistance during the holiday season.

4. LBPS Spotlights

We are looking to have a draft copy available for review at our agenda meeting. Further, we are looking to create an educational Spotlight television show.

5. Holiday Events

District Leadership team members and Board of Education members will be invited to a holiday get together on December 11, 2014 at 5:00 P.M. Details will follow.

6. Tree Lighting

The tree lighting is scheduled for December 4, 2014 at 5:00 P.M.

Committee Goals:

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.